

Yelvertoft Village Hall Committee

Minutes of the meeting held over the conferencing app Zoom on Tuesday 8th February 2022 at 7.30, committee members joining the meeting from their own homes

Roger Griffiths	Chair	
Bob Flanagan		Badminton Club
John Kemsley	Secretary	
Francis Powell	Treasurer	
Liz Lowther	Bookings secretary	
Jane Frodsham		Pre-school

Apologies

Michael Larder, John Nichols, Emma Perry, Louise Somers. (Jane Frodsham joined during Hall Management)

Minutes of the last meeting

With the amendment that the funding from Lilbourne windfarm fund would be used on the Theatre by the Pond steps, the minutes of the last meeting were accepted as a true record.

Committee Membership

Francis Powell and Liz Lowther agreed to be trustees. John K to register this with the Charities Commission. Emma Perry and Louise Sommers remain to be asked.

Hall Management

- a) Website – Progressing well. With Keredy away there will be a delay in further progress of a couple of weeks. User group info and photos for the site had been forthcoming. Bob F to remind badminton club for a contribution, Keith to be reminded regarding cricket club contribution and still awaiting information from David R which is expected following the conclusion of the 21/22 league that the team were hoping to win! A useful links page was developing well and it was suggested that Liz L speak to Kerredy about a news/what's on page perhaps generated by the calendar page. Roger G reported having had some very good drone video from Nigel Mercer. This needs editing. Bob F reported that the present hosting will finish in March but that we will retain the current domain.
- b) Theatre by the Pond – Steps – Roger G has applied for funding to provide safe steps from three organisations including Lilbourne Windfarm fund. Power supply – Bob F reported that he awaits the final report from Electrocert that may identify the problem. Trees on cricket boundary – The existing trees have been moved inside the fence and supplemented by additional trees.
- c) Hall heating and sound attenuation – The air source heat pumps have been installed and will be fully commissioned following registration with Fujitsu and control of WiFi allowing remote control of the heating. Control is currently available at the hall and Bob F is drafting instructions. The controls of the old heaters are to be disabled. Note that Pre-school heating and frost control will remain fixed to the old system. Paul Armstrong has made an excellent job of installing the sound attenuation panels and Roger G and Bob F report a significant improvement.
- d) Water heater in the kitchen – New heater to be fitted tomorrow.
- e) VH noticeboards – Movement date still awaited.
- f) Overgrown garden area behind the hall – Pre-school are investigating a possible grant including a source identified by Milly Fife that would recognise the involvement of children and the wider community. A sub-committee with representation from Village Hall and Pre-school (Milly Fife) is to develop a scheme and a way forward. Liz L reported having found a cheaper fixed table tennis table option.

- g) Jubilee Tree planting –No progress.
- h) Electric vehicle charging point –Two providers have been approached by Roger G. One has subsequently dropped out and a response from the other is awaited.
- i) AGM – Meeting to take place in the Village Hall. John K presented the agenda. Liz L to put notice in the Parish News.
- j) Bar area – This had been hired for a private event, the people attending bringing their own drinks etc. It was reported to have been a success and repeat events would be allowed given that the area was subject to the usual responsibilities of hirers.
- k) Contact/Pay as you go phone – Liz L working on getting this facility up and running and will then circulate contact number for inclusion as appropriate.

Health and Safety

- a) Coronavirus – Latest guidance from ACRE has been circulated.
- b) RoSPA Report issues – Skateboard park repair. Contractor Simon Davies has quoted £370 to repair the skate park and two benches in the pocket park. This is essential safety maintenance. Francis P reported he considered we had the finance to go ahead. In addition work on external doors and draft proofing will be carried out taking the cost of the heating project over budget. Francis P stressed that this work was needed and a close eye should be kept on the consequent spending.

Pre-school

- a) Report from Jane F – Work to install canopy and water butt to be done next week during half term. Staff and children now testing negative for Covid. Numbers look good for September being at maximum (14 children on any one day)

Bookings

- a) Bookings – Liz L reported canvassing for daytime groups/bookings with encouraging responses. Liz L is particularly interested in finding a yoga and/or pilates teacher. Liz L has contacted 2 music groups who had been put of by the poor sound in the past and it is hoped that Mark Greenwood would bring his group along to rehearse.
- b) DIY hosted drama weekend, Fensong – Mr and Mrs Cattle have agreed to allow use of part of their land for the visitors from Norfolk to camp which has access to the Village Hall land. There is a Cricket match scheduled for Saturday that would prevent safe use of the Theatre by the Pond. Approaches are to be made to change the date.
- c) Film nights – John K and Liz L to liaise regarding the next film night.
- d) Theatre by the Pond – John K to consult the VH calendar regarding cricket matches and endeavour to agree a weekend for the presentation of As you like it by Sudden Impulse Theatre group. An additional issue is the condition of the steps particularly to the right of the seating area and currently a shortfall in funds to effect repairs. It was agreed that it may be possible to repair the less damaged steps to the left and keep the other steps out of commission until repaired. John K to liaise with Liz L in the organisation of this event.
- e) Jubilee Weekend – There is interest in the village in hosting an event(s) over the Jubilee weekend 3/4 July. The committee welcome the use of the hall as a true village facility. The Parish Council would like to know what is planned and what financial support might be required. John K and Liz L to initiate a sub-committee perhaps involving Jane F and Milly Fife.
- f) Saturday Café – Emma P and Liz L, with the assistance of Jane Larder, would like to organise a monthly event at the VH on the morning of each last Saturday per month called “Last Saturday Café”. This idea to be trialled on Saturday 26 February 9.30-11.30. Open to all ages Liz L would publicise. The purchase of an A1 size board to hold posters for this and other events was agreed. Liz L to approach John N regarding attaching the board to a wall/post.

Funding

a)Audio Post(s) and Interpretation Board for Pocket Park – Roger G to discuss with Jo G.

Treasurer's Report

a)Report – Francis P presented his treasurer's report

b)Hire charges debate - Francis P concluded his report referring to the increase in electrical costs.

These will partly be off set by the benefits we gain from the air source heat pumps but even so an annual increase of approx. £2000 is expected. Francis P proposed the general hourly hire charge fee be increased to £10 for residents and £20 for outsiders. This would be in line with charges made by other Village Halls in the area. All at the meeting agreed with the hire charge increase and that this should be operative from the beginning of August. Further discussions regards charging are needed with Pre-school and other regular users.

Pocket Park

No report submitted

Date of Next Meeting

It was agreed this meeting should take place in the Village Hall.

Meeting to be 15 March 2022 at 7.30pm being immediately preceded by the Yelvertoft Village Hall AGM at 7.00pm, also in the Village Hall.